

Staff Council Meeting Minutes – September 14, 2017

1. Call to Order: Megan called the meeting to order at 2:06pm

2. Meetings Since June 2017: 4

3. Attendance:

2017-2018 Staff Council Member	Term	EEO Category	Present	Meetings Attended Since June 2017
Adams, Amie	2018	SSC	Y	4
Allen, Thomas	2018	SSC	N	3
Andersen, Rik	2019	EEO 3	Y	4
Bowen, Bill	2018	EEO 1	Y	4
Brown, Randy	2019	EEO 1	N	1
Fox, Karen	2018	EEO 4	N	2
Haasl, Lora	2018	EEO 3	Y	3
Hampton, Nancy	2018	EEO 1	Y	3
Ince, Ryan	2019	SSC	N	2
Kopke, Kim	2018	EEO 4	Y	4
Lawson, Amanda	2019	EEO 5-7	N	0
Lively, Darcy	2018	EEO 3	N	1
Peacock, Nicolas	2018	EEO 5-7	Y	1
Reid, Leo	2018	EEO 3	Y	2
Sanders, Nikky	2018	SSC	Y	4
Seymour, Max	2019	EEO 1	Y	3
Shea, Tracy	2019	EEO 1	N	3
Simmons, Shawna	2019	EEO 1	N	2
Vinyard, Michelle	2018	EEO 3	Y	3
Whitten, Megan	2018	EEO 4	Y	3
Wilson, Kina	2019	EEO 4	N	2
Womble, Lynsee	2018	Ex Officio	Y	3

4. Review of Minutes from August meeting: Amie moved and Leo seconded to approve minutes from the August meeting. Motion passed unanimously.

5. Treasurer’s Report – Nancy Hampton:

- a. Clarification needed for \$54.72 charge from Aramark and Max will submit receipts.
- b. Leo moved and Amie seconded to approve the Treasurer’s report which was passed unanimously.

6. Old Business - Megan:

- a. Gift to the President for Inauguration
 - i. Unable to replicate The West Texas State Normal College Catalog for 1916-1917
 - ii. The book *One Man’s Faith* by Joseph A. Hill will be Staff Council’s gift for Inauguration

7. Committees:

a. Employee of the Month – Michelle Vinyard:

- a. EOM for September is Shelly McCune and reception to be held Board of Regents Old Main 317 with specific date to be determined.

- b. Scholarship and Tuition Assistance – Lora Haasl:** No Report
 - c. Staff Appreciation – Karen Fox:** No Report
 - d. Election Committee – Lynsee Womble:** No Report
 - e. Homecoming – Bill Bowen:**
 - a. Door decorating contest. Those who wish to vote will be able to utilize text to vote
 - b. Homecoming Committee will meet following this Staff Council meeting
 - f. Staff Development – Darcy Lively:**
 - a. If you have ideas for what you believe would be a good Brain Break contact Darcy Lively or Tracy Shea
- 8. New Business:**
- a. Sign-up sheet available for Advisory Committees
 - i. Jack B. Kelley Student Center Advisory Committee – Chance Haugen
 - ii. Sick Leave Pool – Randy Rikel
 - iii. Wellness Committee – Jarvis Hampton
- 9. Announcements:**
- a. President Inauguration is September 15, 2017 at 1:30pm (live.wtamu.edu) will be broadcasting
 - b. Diversity Week is September 18-22 and Angela Allen is coordinating activities. A flyer is available to advertise the event.
 - c. Next meeting is September 28, 2017
- 10. Adjournment:** Rik moved and Max seconded to adjourn at 2:25pm

Next Staff Council meeting is Thursday, **September 28th at 2:00pm**, in the Buff Branding Room (Rm. 12) of the JBK.

Respectfully submitted by, Secretary Kim Kopke